



Classroom Safety Checklist

Classroom safety

Is the area at the front of the classroom safe?

YES NO

Is there anything on the ground which could trip someone up?

YES NO

Are there any of these items on the floor that someone could trip over?

- Bags
- Rocks
- Plant pots
- Furniture
- Lunch boxes
- Clothing
- Hats

Look around

Are the windows at a safe level?

YES NO

Are the windows broken in any way?

YES NO

Are the port racks safe?

YES NO

Is anything sticking out of the bag racks?

YES NO

Are there splinters, chips or nails sticking out of the bag racks?

YES NO

Is there any uneven ground outside the classroom?

YES NO

Is there a water hazard eg. puddles outside the classroom?

YES NO



Classroom door

Is the door/s to the classroom safe?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Is there any glass in the door?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are there splinters or nails sticking out?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Is the handle safe?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Is there a hook to keep the door open?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Does the door open outwards & could hit a passerby?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Can the door be locked securely?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Can the teacher lock the door (in a lockdown)	<input type="checkbox"/> YES <input type="checkbox"/> NO
Does someone else have the key to your classroom?	<input type="checkbox"/> YES <input type="checkbox"/> NO

Furniture

Do children lean back on school chairs in your classroom?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Do people use furniture to climb on in your classroom?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are the desks in your classroom in good order?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are the cupboards /filing cabinets /shelves /pin boards/ whiteboards safe in your classroom?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Are the projectors/computers/computer trolleys safe in your classroom?	<input type="checkbox"/> YES <input type="checkbox"/> NO

Windows

Are the windows in your classroom unsafe in anyway?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Do the classroom windows have bars on them?	<input type="checkbox"/> YES <input type="checkbox"/> NO
Can you climb out of your classroom windows?	<input type="checkbox"/> YES <input type="checkbox"/> NO



Could you fall out of your classroom window?

YES NO

Electronics/Appliances

Does your classroom have any electrical appliances?

YES NO

What appliances are there?

Are the appliances used every day?

YES NO

Have you ever seen a spark or felt a tingle from an appliance in your classroom ?

YES NO

What is the safe and sensible thing to do if you saw a spark or felt a tingle?

Fans/Air conditioners/Heaters

Do you have fans in your classroom?

YES NO

Are they ceiling fans?

YES NO

Are they wall mounted fans?

YES NO

Do you have a heater in your classroom?

YES NO

Circle which type of heater it is:

Bar heater

Hot air conditioning

Kidsafe Qld Inc

50 Bramston Tce

Herston Qld 4029

Email info@safetyinschoolsweek.com.au Phone 3854 1829



Fan heater

Gas heater

What is the main danger with heaters in your classroom?

How can you make a heater safer?

Sharps

Do you have any sharps in you classroom?

YES NO

What are the sharps in your classroom?

How can you keep sharps safe?

Can you get rid of any sharps in the classroom?

YES NO

What would you do with them?

Flooring

What sort of floor covering is in your classroom? (Circle)



Carpet

Tiles

Wooden floor
boards

other

Is the flooring non-slip?

YES NO

Are there any tripping hazards on the floor?

YES NO

How can you improve the safety of your classroom floor?

Entrapment/Strangulation

Does your classroom have any cords or ropes hanging down?

YES NO

Are they at head height?

YES NO

Is there any danger of anyone becoming trapped in a cord or rope?

YES NO

Poisons

What is a poison?

Are there any poisons in your classroom?

YES NO

What are the poisons used for?

What are the poisons?

Can the poisons be stored somewhere else?

YES NO



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Do you know the first aid for poisoning?

YES NO

Do you know the phone number of the poisons information centre?

YES NO